



**Mondial  
Relay**



**InPost**

**E.D.I. SOLUTION**

*Version : V-2.9.1*

*Date : February 2024*



## Updates

Version	Date	Comments
V-1	July 2010	Document creation
V-1.1	August 2010	Review and validation
V-1.2	January 2011	Update
V-1.3	January 2011	Review and validation
V-1.4	July 2011	Nomenclature review
V-1.5	August 2011	Sorting plan information addition
V-1.6	March 2012	Update
V-1.7	October 2012	Points Relais® segmentation
V-1.8	February 2013	Acknowledge receipt addition
V-1.9	May 2013	HOM delivery mode addition
V-1.9.1	April 2014	Review and validation
V1.9.2	February 2015	Labels normalisation
V-2	July 2015	Point Relais® file V-8
V-2.1	August 2016	Point Relais® lockers added
V-2.2	April 2017	Modification of Validation rules
V-2.3	October 2017	Review
V-2.4	April 2018	Review
V-2.5	October 2020	Point Relais® file V9
V-2.6	September 2021	Point Relais® type "C"
V-2.7	July 2022	Add XOH delivery mode
V-2.8	February 2023	End of COD
V-2.9	September 2023	End of DRI – Home changes
V-2.9.1	February 2024	Alerts/reject codes update

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## Introduction

The solution involves information exchange using several files via an FTP according to the needs, bearing in mind the chosen delivery modes (Home deliveries, Point Relais® deliveries, etc.).

Thus the merchant has the necessary information and can thereby suggest the most convenient Point Relais® to the end user and its particulars (address, opening hours).

The Merchant has to print the labels and forward the delivery information to Mondial Relay (for all delivery modes).

All tracing information regarding shipments will be sent back by Mondial Relay.

About labels, please refer to the file “Labels Specifications” available with the link: <http://www.mondialrelay.fr/solutionspro/documentation-technique/cahier-des-charges-informatiques/>

This file contains all the rules and specifications of the labels as well as the rules of tests and validations. Tests on labels can also take place after go-live, which may lead to adjustments based on this specification file.

## Principle

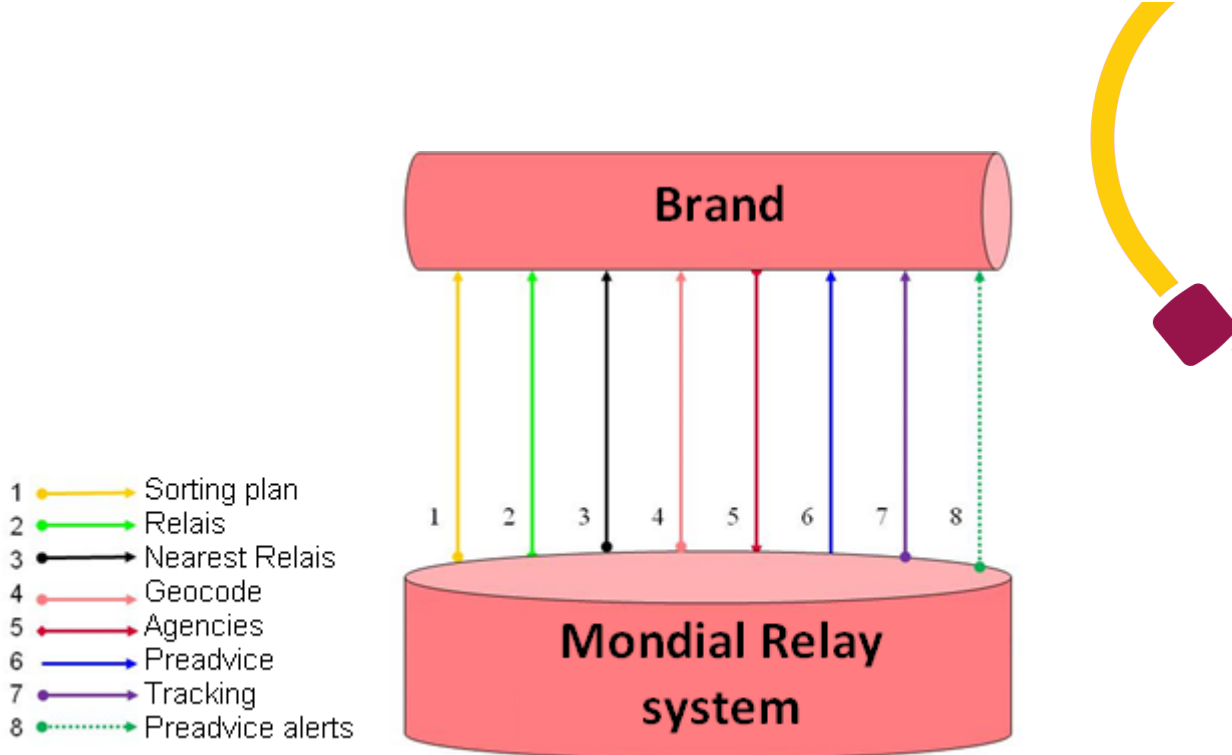
### Terms

Terms	Description
<b>Merchant</b>	It's the upstream merchant, the Customer from which shipments are loaded.
<b>Delivery mode</b>	The type of delivery: 24R (Point Relais®), 24L (Point Relais® XL), XOH Express delivery, LCC (Merchant delivery), etc.
<b>Collection mode</b>	Where shipments are picked-up : CCC (from the Merchant), REL (Point Relais® collection).
<b>Point Relais®</b>	Where delivery is made, excluding home delivery, usually a retail store (flower shop, ...) where the shipment is made available for pick-up. It is a Parcelshop or Pick-up point.
<b>ISO Standard</b>	The document refers to two ISO standards in order to identify the countries (ISO 3166-1 standard) and languages (ISO 639-1 standard).
<b>COD</b>	Cash On Delivery. COD no longer exists
<b>Preadvice</b>	Shipments information given by the Merchant to Mondial Relay via the shipments preadvice file.
<b>Database missing</b>	Corresponds to the case of a physical shipment which is collected by Mondial Relay however Mondial Relay has not processed the required data (preadvice) for this shipment due to the fact that the preadvice has not been provided or was rejected.

## Flows and rules of exchanges

Files exchanges are done via a FTP account provided by Mondial Relay (server, user and password).  
Transit times can't be defined.

Flow	File name	Contents	FTP folder	Filed by	Fréquency
<b>Nearest Point Relais®</b>	relpro.txt	Suggested Points Relais® by zip code with the distance.	depuismrelay	Mondial Relay	Once / business day
<b>Points Relais®</b>	relais.txt	Points Relais® information (address, opening days and times, etc.) and sorting information (Group, Agency, Shuttle, etc.).	depuismrelay	Mondial Relay	Once / business day (Monday to Saturday)
<b>Geocode</b>	geocode.txt	Area positioning code (GPS coordinates) of Points Relais®.	depuismrelay	Mondial Relay	Once / business day
<b>Agencies</b>	agence.txt	Agencies name	depuismrelay	Mondial Relay	1/ business day
<b>Sorting plan</b>	pltri.txt	Sorting information links (Group, Agency, Shuttle, etc.) for all home delivery modes via zip codes as well as all Point Relais® delivery modes via Point Relais® numbers.	depuismrelay	Mondial Relay	Once / business day
<b>Preadvice file</b>	dpc.Daammjj.Hhhmmss.txt	This file contains shipping information for delivery and related services.	versmrelay	Merchant	Several times / day
<b>Tracking</b>	trc.Daammjj.Hhhmmss.txt	Logistics status, related information and payment.	depuismrelay	Mondial Relay	Several times / day
<b>Acknowledge receipts</b>	ALEDPC_AAA AMMJJhhmm ssTimestamp. TXT	Acknowledge receipts of preadvice	depuismrelay	Mondial Relay	Several times / day
<b>Preadvice alerts</b>	AREDPC_AAA AMMJJhhmm ssTimestamp. TXT	Preadvice alerts for all previous alerts not corrected yet	depuismrelay	Mondial Relay	twice / day



These are 'text flat' files using the ASCII non-extended code page (without the special characters (ANSI)). Files can't be dropped into UTF-8 format.

Preadvice files ('dpc') are picked up by Mondial Relay every 2 hours and then deleted from the FTP account. **These files must be recorded before the physical reception of the corresponding parcels.**

Tracking files are dropped every 2 hours between 6 A.M. and 11 P.M. Files are deleted by the merchant.

**Acknowledge receipts for preadvice** files are created for each preadvice file reception as well twice a day (12PM and 08PM) for the non-correction alerts and data base missing. Files containing rejected lines must be corrected and sent again on the FTP server.

**IMPORTANT:** When your account is setup, a range of shipment numbers is allocated. You must handle this range and you must be careful not to use the same number twice YoY. When you reach the end, please loop on the beginning. If you can't loop respecting this rule, please contact your salesman to increase the range. So, it's necessary that you plan an alert before you reach the end of the range (e.g.: 10% before the end).



## Tests and validation

Before the merchant goes live, pre advices and labels have to be validated by your dedicated Mondial Relay's technical interlocutor.

The validation is done in 2 phases. The 1<sup>st</sup> one permits to validate the manual integration of a pre advice file on a test server and the corresponding label(s) into PDF format. The 2<sup>nd</sup> one is a physical test. For this test we'll need a paper label printed on live printers and sent by postal mail. The better way is that you are the consignee of this test so that you can check notifications and receive the shipment.

Your dedicated Mondial Relay's technical interlocutor will check the validity of preadvice files and labels regarding the specification.

Note that all modes of delivery which make part of the contract must be physically tested before any go live. In the contrary, Mondial Relay will decline all responsibilities once the account starts shipping.

## Mondial Relay's modes of delivery

Mode of delivery name	Code	Single parcel	Multiple parcels
Point Relais <sup>®</sup> L delivery	24R	✓	✗
Point Relais <sup>®</sup> XL delivery	24L	✓	✓
Reverse delivery with collection in a Point Relais <sup>®</sup> (REL)	LCC	✓	✗
Express delivery	XOH	✓	✗

*For more information about modes of delivery specifications, please consult the sales offer.*

## The sorting plan

### Principle

The Sorting Plan is done to match delivery information to a zip code or Point Relais®:

- Group number used for mechanized sorting process
- Delivery agency number.
- Presorting number + Shuttle number (driver rounds group).
- Driver round identification (return round or Point Relais®).

This information is necessary to create labels and preadvice.

### Research methods

Access criteria to search for information in the sorting plan depend on the mode of delivery. So you must use one of the below detailed method regarding the mode of delivery you'll use.

#### **Important :**

*→If you search for a 6 digits Point Relais® ID, you must ignore the 1st digit which is always a "0".  
E.g.: if you look for the ID "034444" then you must search for the ID "34444".*

*→2 different Points Relais® in 2 different countries can have the same ID. So, the uniqueness is ensured by the following combination [ID Relais] + [Country code]. Idem for home deliveries, the uniqueness of the zip codes is ensured by the following combination [Zip code] + [Country code]*

### LCC

1-Research must be done on the zip code:

**CODFIC = C**

**CODENR = 1**

**DESTYP = CP**

**DESTEX = Zip code (E.g.: 59300)**

**CPPAY = FR or BE or LU or ES ... (or any other ISO code handled by the sorting plan)**

**LIVMOD = LCC ...**

2-If the research using the zip code doesn't give any result, you have to search using the county (DT).

**CODFIC = C**

**CODENR = 1**

**DESTYP = DT**

**DESTEX = County (E.g. : If you can't find the zip code 59300 you must search the line DT59)**

**CPPAY = FR or BE or LU or ES ... (or any other ISO code handled by the sorting plan)**

**LIVMOD = LCC ...**

## Point Relais® modes of delivery 24R and 24L

**CODFIC** = C  
**CODENR** = 1  
**DESTYP** = RL  
**DESTEX** = Point Relais® ID (E.g. : 34444)  
**CPPAY** = FR or BE or LU or ES (or any other ISO code handled by the sorting plan)  
**LIVMOD** = 24R or 24L

## Express delivery mode : XOH

Note that for the PUDO deliveries, the sorting plan file is not necessary if you use the Relais.txt file version V10.00 because this file contains the eligibility information of PUDO for the different PUDO delivery modes. This file contains too the sorting plan data needed for these delivery modes. For the XOH, the research of these data by the Relais.txt is mandatory

## Point Relais® mode of collection REL

**CODFIC** = C  
**CODENR** = 1  
**DESTYP** = RL  
**DESTEX** = Point Relais® ID (E.g.: 34444)  
**CPPAY** = FR or BE or LU or ES ... (or any other ISO code handled by the sorting plan)  
**LIVMOD** = 24R

Note that the final customer can drop his reverse parcel in any active Point Relais® if it's in the same country than the one recorded in the Preadvice.

So, for reverse shipments with collection in a Point Relais®, you can:

-Research the sorting argument using the initial delivery Point Relais® ID.

OR

-Use one of the virtual Point Relais®. As these Point Relais® are virtual you won't find any information in the sorting plan. So, for each country, you'll find below the needed sorting arguments to create preadvice.

Country	ID	Field name in pltri.txt file	Field name in the preadvice	Value
FR	003140	DESTEX	CCOLL	003140
		MODEXP	AGPEC	0001
		DIRECTION	TRNCOL	03140
BE	003150	DESTEX	CCOLL	003150
		MODEXP	AGPEC	0001
		DIRECTION	TRNCOL	03150
LU	003160	DESTEX	CCOLL	003160
		MODEXP	AGPEC	0001
		DIRECTION	TRNCOL	03160
ES	003170	DESTEX	CCOLL	003170
		MODEXP	AGPEC	0001
		DIRECTION	TRNCOL	03170
PT	003180	DESTEX	CCOLL	003180
		MODEXP	AGPEC	0001
		DIRECTION	TRNCOL	03180
NL	003190	DESTEX	CCOLL	003190
		MODEXP	AGPEC	0001
		DIRECTION	TRNCOL	03190
IT	003130	DESTEX	CCOLL	003130
		MODEXP	AGPEC	8001
		DIRECTION	TRNCOL	03130

**Rules to apply to find DT depending on CP (zip code) :**

Country	Rule
FR	2 1st zip code digits
BE	1st zip code digit
LU	1st zip code digit
ES	2 1st zip code digits
PT	1st zip code digit
GB	zip code beginning ALPHA digits
DE	2 1st zip code digits
AT	1st zip code digit
IT	2 1st zip code digits
NL	1st zip code digit
AD	2 1st zip code digits
RE	2 1st zip code digits
MQ	2 1st zip code digits
GP	2 1st zip code digits
YT	2 1st zip code digits
GF	2 1st zip code digits

## Sorting plan file description

### File header

Position	Length	Type	Code	Description
1	1	A	CODFIC	Type of file 'C': SORTING PLAN
2	1	A	CODENR	Recording Code '0' File Header
3	3	A	SOCEMET	Sending company: 'MR '
6	3	A	SOCDEST	Receiving company: (E.g.: 'BDI' 'FRA'....) provided by MR
9	5	N	SEQFIC	Cumulative file sequencing + 1/file
14	7	N	NBENR	Number of recordings in the file (excluding header)
21	10	DT	DTTRAN	Transfer date 'DD.MM.YYYY'
31	5	A	VERSION	File version number '01.00'
36	45		blank	

### Sorting direction record

Position	Length	Type	Code	Description	Comments
1	1	A	CODFIC	Type of file : 'C' Sorting plan	C'
2	1	A	CODENR	Code of recording : '1' Destination detail	'1'
3	2	A	DESTYP	Type of destination	'CP' : Zip code (Code Postal) 'DT' : Region (Département) 'RL' : Point Relais®
5	8	A	DESTEX	Destination (on left justified)	Zip code or Point Relais® N°
13	1	A	DISTR1	Distribution mode	Standard : 'D' or Other : 'P'
14	3	A	LIVMOD	Mode of delivery	Chapter « Delivery modes »
17	4	N	MODEXP	Carrier N° (La Poste or agency)	'0474' for La Poste or Agency N°
21	1	N	SERVICE	Distribution service: '0' = 'HOC', 'HOM' : home delivery ( <i>the home can be in the EDI sorting plan file but the shipments must be created with the API dual carrier or Connect</i> ). '2' = 'LCC' Merchant delivery '3' = '24R', '24L' : Point Relais®	Bar code information
22	5	N	DIRECTION	Direction (delivery run, zip code, Point Relais®, etc.)	Required information on label

(required information on label)  
**Sorting arguments**

Position	Length	Type	Code	Description	Comments
27	1	N	ATRIER	Direction Information '0' : Direct direction '1' : Direction to be sorted	Direction information (only for LA POSTE delivery)
28	3	A	NOGROUP	Sorting group number (E.g.: N01, S01 or S02 ....)	Required information on label
31	2	N	PRETRI	Pre-sort number	Required information on label
33	4	N	NAVETTE	Shuttle number	Required information on label
37	10	A	DATDEB	Starting validation date 'JJ.MM.AAAA'	(not used)
47	10	A	DATFIN	End of validation date 'JJ.MM.AAAA'	(not used)
57	2	A	NIVEAU	Level code (information for DOM delivery)	(only for DOM delivery)
59	2	A	CPPAY	Country code of zip code or Point Relais®	'FR' or 'BE' or 'LU' or 'ES', etc...
61	20		Blank		

## The Point Relais® file: relais.txt

### Introduction:

This file includes all information of each Points Relais® considering Point relais® = recording line.

**IMPORTANT:** The uniqueness of a Point Relais® is ensured by both information: ID + country. It means that you could find 2 Points Relais® with the same ID in 2 different countries.

This file can be substituted for the sorting plan file for Point Relais® deliveries since it has all the sorting information.

### Point Relais® category management

You can differentiate the different types of Point Relais® following the features below:

- The Point Relais® L = 1 ou A ou D\*
- The Point Relais® L partners = J (correspond to Point Relais D\* for the network of our international partners)
- The Point Relais® XL = E
- Les Point Relais® Consignes = C\* for the delivery mode 24R but with parcels that respect the maximum size of 38x40x60 and a weight maximum of 25kg
- Les Points Relais® Small = S\* for the delivery mode 24R but with parcels that respect the maximum length 40 cm, L+l+h ≤ 80cm and a weight maximum of 3kg

These types of Point Relais® are present in the field NAREL in position 653.

➤ *All types of Point Relais® are without COD.*

*Cash On Delivery*

For the Express delivery (XOH), the eligible PUDO are specified in the field PRDELG of the file V10.

### Points Relais® types and delivery modes

You can use any delivery mode for any Point Relais® type. The below table gives the allowed combinations:

Delivery mode	Pickup Points types	
	Point Relais® L	Point Relais® XL
24R	✔	✔
24L	✘	✔



## Opening hours and closing dates:

The opening hours and days are to be mentioned in the Points Relais® suggested in order to facilitate the end user's choice.

Beforehand please follow the below instructions: (*D* = Day when the consumer chose its Point Relais®):

- The opening date (DATOUV position 63) must be earlier than *D* : ( $D > \text{DATOUV}$ )
- If the closing date (DATFER position 73) is filled, then *D* must be earlier than the closing date minus 8 days (PUDO storing time) :  $D < \text{DATFER} - 8 \text{ days}$

For the periods of Temporary Closures (if filled):

- If one (or several) start date of a period is filled (DATCD1 position 83 / DATCD2 position 103 / DATCD31 position 123 / DATCD41 position 143), then *D* must be earlier than the closing date minus 8 days (PUDO storing time) :  $D < \text{DATCDx} - 8 \text{ days}$
- If one (or several) end date of a period is filled (DATCF1 position 93 / DATCF2 position 113 / DATCF31 position 133 / DATCF4 position 153), then *D* must be after the reopening date :  $D > \text{DATCFx}$

If you have in your processes, more than 2 days between the order date (when the PUDO is selected) and the date of shipment creation, you have to add this delay to the filter period before a PUDO closing. Example, if you have an average of 5 days between an order and the shipment creation, so you have to do not propose a PUDO 13 days (8+5) before a closing period filled in the EDI file.

## File description

### File header recording

Position	Length	Type	Code	Description
1	1	A	CODFIC	File type 'D': RELAIS
2	1	A	CODENR	Recording Code '0' File Header
3	3	A	SOCEMET	Sending Company : 'MR '
6	3	A	SOCDEST	Receiving Company
9	5	N	SEQFIC	Cumulative file sequencing (+ 1 per file)
14	7	N	NBENR	Number of recordings in the file (excluding header)
21	10	DT	DTTRAN	Transfer date 'DD.MMYYYY'
31	5	A	VERSION	Numéro de version du fichier '09.00'
36	965	A	blank	
	1000			Filler

## Information Point Relais® recording

Position	Length	Type	Code	Description	Comment
1	1	A	CODFIC	File type 'D': RELAIS	
2	1	A	CODENR	Recording code '1' Points Relais® information	
3	2	A	PRTYPF	Supplier type 'RL' RELAIS	
5	5	N	DIRECTION	Point Relais® number	Unique Point Relais® ID to be completed with its PRPAY country code
10	1	A	LIBRE	Blank	
11	31	A	NOMPV	Point Relais® name	
42	4	N	<del>NOPFDP</del>	<del>Agency number</del>	Non applicable
46	1	N	XXXXX	Control digit	
47	5	A	PTCOL1	Substitute Point Relais® number	
52	4	N	TRANS	Delivery agency number	Sorting information
56	1	N	XXXXX	Control digit	
57	5	A	CODACH	Blank field	
62	1	A	DISTRI	Distribution mode	
63	10	DT	DATOUV	Opening date	To be considered for the opening/closing management  <b>Format of dates: DD.MM.YYYY</b>
73	10	DT	DATFER	Final closure date	
83	10	DT	DATCD1	1st temporary closure period: starting date	
93	10	DT	DATCF1	1st temporary closure period: ending date	
103	10	DT	DATCD2	2nd temporary closure period: starting date	
113	10	DT	DATCF2	2nd temporary closure period: ending date	
123	10	DT	DATCD31	3rd temporary closure period: starting date	
133	10	DT	DATCF31	3rd temporary closure period: ending date	
143	10	DT	DATCD41	4th temporary closure period: starting date	
153	10	DT	DATCF4	4th temporary closure period: ending date	
163	10	DT	DATLO1	1st local holiday date	
173	10	DT	DATLO2	2nd local holiday date	
183	10	DT	DATLO3	3rd local holiday date	
193	10	DT	DATLO4	4th local holiday date	
203	30	A	TXTMIN	Information regarding location 1	Extra localisation information
233	31	A	LIBRED	Information regarding location 2	

Position	Length	Type	Code	Description	Comment	
264	31	A	LIB311	Opening hours 1	Extra opening information	
295	31	A	LIB312	Opening hours 2		
<del>326</del>	4	A	<del>SECGEO</del>	<del>Location</del>	<del>Non-applicable</del>	
330	1	A	FLUCOL	Point Relais® closed on monday	Days of no deliveries	
331	1	A	FMACOL	Point Relais® not delivered by the carrier on tuesday		
332	1	A	FMECOL	Point Relais® not delivered by the carrier on wednesday		
333	1	A	FJECOL	Point Relais® not delivered by the carrier on thursday		
334	1	A	FVECOL	Point Relais® not delivered by the carrier on friday		
335	1	A	FSACOL	Point Relais® not delivered by the carrier on saturday		
336	1	A	FDICOL	Point Relais® not delivered by the carrier on sunday		
337	31	A	COLNOM	Point Relais® address line 1		Complete address of Point Relais®
368	31	A	COLBAT	Point Relais® address line 2		
399	31	A	COLRUE	Point Relais® address line 3		
430	31	A	COLDIT	Point Relais® address line 4		
461	5	N	CODPOS	Point Relais® zipcode		
466	26	A	LIBBP	Point Relais® city		
492	5	<del>N</del>	<del>IBMREL</del>	<del>Agency reference</del>	<del>Non-applicable</del>	
497	4	A	HOLIPT	Available pick up times at Point Relais®		
501	1	A	TRANSFERT	If 'O' , choose the substitute Point Relais® as a priority		
502	4	N	HD1LU	Hour N° 1 Starting Monday	Details of opening hours periods	
506	4	N	HF1LU	Hour N° 1 End		
510	4	N	HD2LU	Hour N° 2 Start		
514	4	N	HF2LU	Hour N°2 End		
518	4	N	HD1MA	Hour N° 1 Starting Tuesday		
522	4	N	HF1MA	Hour N°1 End		
526	4	N	HD2MA	Hour N° 2 Start		
530	4	N	HF2MA	Hour N°2 End		
534	4	N	HD1ME	Hour N° 1 Starting Wednesday		
538	4	N	HF1ME	Hour N°1 End		

Position	Length	Type	Code	Description	Comment
542	4	N	HD2ME	Hour N° 2 Start	
546	4	N	HF2ME	Hour N°2 End	
550	4	N	HD1JE	Hour N° 1 Starting Thursday	
554	4	N	HF1JE	Hour N°1 End	
558	4	N	HD2JE	Hour N° 2 Start	
562	4	N	HF2JE	Hour N°2 End	
566	4	N	HD1VE	Hour N° 1 Starting Friday	
570	4	N	HF1VE	Hour N°1 End	
574	4	N	HD2VE	Hour N° 2 Start	
578	4	N	HF2VE	Hour N°2 End	
582	4	N	HD1SA	Hour N° 1 Starting Saturday	
586	4	N	HF1SA	Hour N°1 End	
590	4	N	HD2SA	Hour N° 2 Start	
594	4	N	HF2SA	Hour N°2 End	
598	4	N	HD1DI	Hour N° 1 Starting Sunday	
602	4	N	HF1DI	Hour N°1 End	
606	4	N	HD2DI	Hour N° 2 Start	
610	4	N	HF2DI	Hour N°2 End	
614	1	A	PRIVE	Private Point Relais® : 'O'	
<del>615</del>	<del>1</del>	A	<del>CRT</del>	<del>Authorised COD : 'O'</del>	Non applicable
616	1	A	SAV	Available after sales service : 'O'	
<del>617</del>	<del>1</del>	NA	<del>LOURD40</del>	<del>Delivery 'Colis Drive' (field replaced by NAREL)</del>	Non applicable
<del>618</del>	<del>1</del>	NA	<del>RELAISXL</del>	<del>XL Point Relais® : 'O' (field replaced by NAREL)</del>	Non applicable
619	1	A	OCOL	Collection open	
620	1	A	OLIV	Delivery open	
621	2	A	PRPAY	Point Relais® country code	To be considered for the Point Relais® address and ID
623	5	A	EXTCP	Zipcode extension	To be considered for the Point Relais® address
628	20	A	TELE1	PUDO® phone	
648	5	N	SURFACE	Reserved area in Point Relais® for Mondial Relay	

Position	Length	Type	Code	Description	Comment
653	1	A	NAREL	Point Relais® type : Identifies the Points Relais® « standard L», XL, ...	To be considered for the Point Relais® proposal per type
654	6	A	NPVAM	N°PV (internal use Mondial Relay)	Non-applicable
660	3	A	GROUPE	Sorting group code	Sorting information
663	6	A	NAVETTE	Shuttle code	
669	1	A	SGLAT	latitude sign	Geo coordinates
670	10	A	LAT	Latitude (format 10.7) 10 digits with 7 after the comma	
680	1	A	SGLON	Longitude sign	
681	10	A	LON	Longitude (format 10.7) 10 digits with 7 after the comma	
691	3	A	MOTC1	Reason for the 1 <sup>st</sup> temporary closure period	Possible Values : ANN – Vacation SAT – Saturation
694	3	A	MOTC2	Reason for the 2 <sup>nd</sup> temporary closure period	
697	3	A	MOTC3	Reason for the 3 <sup>rd</sup> temporary closure period	
700	3	A	MOTC4	Reason for the 4 <sup>th</sup> temporary closure period	
703	7	A	BLANK	Filler	
710	1		PRTSTR		O/N
711	48	A	PRDELG	Contains the list of delivery modes eligible for the PUDO. Eligibility is valid until a new “relais” file is sent (eligibility must be update for each file received). So, it’s possible to create shipments with the delivery modes filled in this field. If a delivery mode do not appear, so the PUDO is not eligible for this delivery mode. This field is filled without separator.	24R 24L XOH
759	242	A	BLANK	Filler	

## The nearest Point Relais® file

### Usage

For each existing zip code (about 6200 in France), the file includes all Points Relais® within 30 km

The distances are calculated from the center of the main town's zip code.

### File description

#### File header recording

Position	Length	Type	Code	Description
1	1	A	CODFIC	File type 'P': Nearest Points Relais®
2	1	A	CODENR	Recording Code '0' File Header
3	3	A	SOCEMET	Sending Company : 'MR '
6	3	A	SOCDEST	Receiving Company : 'BDI' (to be confirmed by Mondial Relay)
9	5	N	SEQFIC	Cumulative file sequencing + 1 per file
14	7	N	NBENR	Number of recordings in the file (excluding header)
21	10	DT	DTTRAN	Transfer date 'DD.MM.YYYY'
31	5	A	VERSION	File version number '03.00'
36	65		Blank	

#### Information Points Relais® recording

Position	Length	Type	Code	Description	Comment
1	1	A	CODFIC	File type 'P': Nearest Points Relais®	'P'
2	1	A	CODENR	Recording code '1' DETAIL	'1'
3	2	A	PRTYPF	Supplier type 'RL' RELAIS	'RL'
5	6	A	PRCODF	Point Relais® number	Unique key per country
11	2	A	PRPAY	Point Relais® country code	'FR' or 'BE' or 'LU' or 'ES'
13	5	A	CP	Zip code	Zip code search
18	5	A	EXTCP	Consignee's zip code extension	
23	2	A	CPPAY	Country code of zip code	'FR' or 'BE' or 'LU' or 'ES', etc.
25	5	N	DISTANCE	Distance in meters	
30	71	A	Blank	Filler	
	100				

## Point Relais® area positioning code file

### Usage

For each Point Relais®, the file includes the geographical location (latitude and longitude)

**N.B. :** This file is useless if you already receive the format 08.00 of the « relais.txt » file because this version contains the coordinates of Points Relais® (position 669 to 681 in the « relais.txt » file).

### File description

#### File header recording

Position	Length	Type	Code	Description
1	1	A	CODFIC	File type 'G': Géocode
2	1	A	CODENR	Recording Code '0' File Header
3	3	A	SOCEMET	Sending Company : 'MR '
6	3	A	SOCDEST	Receiving Company : 'BDI' (to be confirmed by Mondial Relay)
9	5	N	SEQFIC	Cumulative file sequencing + 1 per file
14	7	N	NBENR	Number of recordings in the file (excluding header)
21	10	DT	DTTRAN	Transfer date 'DD.MM.YYYY'
31	5	A	VERSION	File version number '03.00'
36	65		Blank	
	100			

#### Information Point Relais® recording

Position	Length	Type	Code	Description
1	1	A	CODFIC	File type 'G': Géocode
2	1	A	CODENR	Recording code '1' DETAIL
3	2	A	PRPAY	Point Relais® country code
5	6	N	PRCODF	Point Relais® number
11	1	A	SGLAT	Latitude symbol
12	10	A	LAT	Latitude format 10.7
22	1	A	SGLON	Longitude symbol
23	10	A	LON	Longitude format 10.7
33	18	N	Blank	File type 'G': Geocode

## Shipment preadvice files

### Introduction

Shipments preadvice file given by the merchant, enables Mondial Relay to have in its information system the shipments information.

This information is necessary for the parcels tracing, for various services (assembly, notification ...) and invoicing. So it must be recorded before we receive physical parcels.

The file must contain:

- A header recording
- A detail recording line per shipment

### Utility of the final customer's address in the preadvice

Most of the time, this information is useless for Point Relais® deliveries.

However, if there is a punctual problem with sending an e-mail or a text message when a parcel is available in a Point Relais® a postal mail may be sent to inform the final customer.

Moreover in the case of a homonym name the address is a secured data to check the identity of the customer.

### Exchange rules

The shipment preadvice file must be definitely given to Mondial Relay before the physical handling of parcels.

Its integration will create an acknowledge receipt (§5.2).

The « LVCPAY » field is linked to the country of delivery. (For a Point Relais® delivery, the Point Relais® country is expected in this field).



## Shipments preadvice file description

### File header recording

Position	Length	Type	Code	Description
1	1	A	CODFIC	File type 'A' : Shipment preadvice file
2	1	A	CODENR	Recording Code '0' File Header
3	3	A	SOCEMET	Sending Company: Information provided by MONDIAL RELAY
6	3	A	SOCDEST	Receiving Company : 'MR '
9	5	N	SEQFIC	Cumulative file sequencing + 1 per file
14	7	N	NBENR	Number of recordings in the file (with header)
21	10	DT	DTTRAN	Transfer date 'DD.MM.YYYY'
31	5	A	VERSION	File version '04.00'
36	965		Blank	
	1000			

### Shipments detail recording

Position	length	Type	Code	O (Obligatory) /F(Facultative)	Description	Value
1	1	A	CODFIC	O	File type : 'A' Shipment Preadvice file	'A'
2	1	A	CODENR	O	Recording code : '1' Shipment preadvice	'1'
3	1	A	SSCODE	O	Recording sub-code 0' SHIPMENT	'0'
4	2	A	MARQUE	O	Brand code (code given by MONDIAL RELAY)	'BD' 'FR' 'F1' 'ES', etc.
6	8	A	NEXPE	O	Shipment number (a unique number YoY from the number range given by MONDIAL RELAY)	
14	2	N	NBCOLIS	O	Number of parcels in the shipment (number of actual parcels from 01 to 99) Only single parcel for Point Relais® delivery	'01' to '99'
16	1	A	DISTR1	O	Distribution mode	'D'
17	8	A	CDEST	O	Destination code, left justified: - Return code for return shipments - Point Relais® ID for Relais deliveries.	
25	4	N	TRANS	O	Distribution agency MODEXP	
29	5	N	TOURNE	O	Theoretical delivery run (corresponds to DIRECTION in the sorting plan)	
34	1	N	TYPSER	O	Service type : (mentioned in the barcode)	'2' ou '3'

Position	length	Type	Code	O (Obligatory) /F(Facultative)	Description	Value
					2' = 'LCC' Merchant delivery 3' = '24R', '24L', 24 hours Point Relais®	
35	3	A	LIVMOD	O	Delivery mode	'LCC', '24R', '24L', etc.
38	10	DT	DATREM	O	Expected preadvice date DDJ.MM.YYYY	Current date by default
48	4	A	SIGLE	F	Status (M. Mme Mlle ...)	
52	28	A	LVADR1	O	Consignee address line 1 (Last name First name)	Dupont Jean
80	30	A	LVADR2	F	Consignee address line 2 (other name information)	
110	2	A	Blank			
112	30	A	LVADR3	O	Consignee address line 3 (Building or road)  <i>For Netherland the house number must be filled at the end of the field (N° after the name of the street)</i>	
142	2	A	Blank			
144	30	A	LVADR4	F	Consignee address line 4  For 24R Italy flow :Fill the Id that you can recover in the address complement of delivery PUDDO: - Field COLBAT (position 368) of EDI relais file - Field LgAdr2 of the API method WSI4_PointRelais_Recherche	
174	2	A	Libre			
176	30	A	LVADR5	F	Consignee address line 5	
206	2	A	Blank			
208	26	A	LVADR6	O	Consignee address line 6 (City without zipcode)	
234	2	A	LVCPAY	O	Country code of delivery (Point Relais® country code in case of delivery in Point Relais®)	ISO code: ,FR', ,BE', ,ES', LU', etc.
236	5	A	LVCPOS	O	Delivery zip code except LCC shipments (return)  For the LCC shipments (LIVMOD=LCC) filled the return code of your account given by Mondial Relay when creating the account (format @xxxx).	

Position	length	Type	Code	O (Obligatory) /F(Facultative)	Description	Value
241	5	A	LVXPOS	F	Delivery zip code extension	
246	20	A	LVTEL1	O <sup>(1)</sup>	Consignee phone 1 n° in international standard	^\{+\}[0,1]{0-9-}\{8,\}\$
266	20	A	LVTEL2	F	Consignee phone 2 n° in international standard	^\{+\}[0,1]{0-9-}\{8,\}\$
286	70	A	LVEMAI	O <sup>(2)</sup>	Consignee email	
356	31	A	INSLIV1	F	Delivery instructions line 1	
387	31	A	INSLIV2	F	Delivery instructions line 2	
418	10	A	Blank			
428	7	N	POIDS	O	Shipment weight in grams -Can't be "0" (otherwise shipping will be billed on the highest level of the price list)	
435	7	N	VOLU	F/O	Shipment volume in dl Mandatory for a DRI shipment	
442	3	N	LONG	F/O	Shipment maximum length in cm Mandatory for a DRI shipment	
445	6	A	ORIG	O	Merchant identification : Code given by MONDIAL RELAY	
451	7	N	VENTE	F	Shipment value in cents	
458	3	A	DEVVTE	F	Currency of shipment value (To be mentioned in case of AD VALOREM insurance)	EUR
461	7	N	CRT	O	COD shipment value in cents. Must be equal to "0" (COD is no longer offered)	
468	3	A	DEVCRT	F	Currency of COD value	EUR
471	15	A	REFEXT	F	Merchant shipment reference or POSTE parcel n° justified on left	
486	9	A	REFCLI	F	Consignee reference (consignee n°)	
495	10	DT	DATFAC	O	Invoice date 'DD.MM.YYYY'	Current date by default
505	10	DT	DATCDE	O	Order date 'DD.MM.YYYY'	Current date by default
515	5	A	CALPHA	O	The first 5 characters of last name to enable alphanumerical research	
520	5	A	PRTMIS	NA		
525	1	A	COLLEC	NA		

Position	length	Type	Code	O (Obligatory) /F(Facultative)	Description	Value
526	1	A	TOPMDM	NA	Furniture assembly	'O' = assembly request 'N' = no assembly request
527	2	A	TOPEMB	NA	Packaging ( 01 – 99 )	-
529	2	N	QTLGAR	F	Quantity of items lines (99 maxi)	-
531	10	DT	DATRDV	NA	Appointment date (DD.MM.YYYY)	-
541	2	A	CODCRNRDV	NA	Sequence /area or time slot code	-
543	2	A	DEBCRN LIVANN	NA	Starting delivery time slot	-
545	2	A	FINCRN LIVANN	NA	End delivery time slot	-
547	10	A	Blank			
557	1	A	TOPAVI	F	Notification	'O' or 'N'
558	7	N	TAXAFF	NA		-
565	7	N	TAXCRT	NA		-
572	2	A	Blank			
574	3	A	TOPKDO	NA		-
577	3	N	TOTDIM	F	Sum of 3 dimensions in cm	
580	33	A	EXT2	-	Reserved MR do not fill in this field	-
613	7	A	TOP-POSIT	F	Specific sorting criteria	
620	1	A	DISCOL	O <sup>(3)</sup>	Collection mode: 'D'=Domicile ou 'R'=Relais	'D' or 'R'
621	8	A	CCOLL	O <sup>(3)</sup>	Collection code (zip code or Point Relais®) left justified	
629	4	N	AGPEC	O <sup>(3)</sup>	Collection agency (corresponds to MODEXP in the sorting plan)	
633	5	N	TRNCOL	O <sup>(3)</sup>	Theoretical run of collection (corresponds to DIRECTION in the sorting plan)	
638	1	A	SERCOL	O	Collection service type 2 = 'CCC' Merchant collection 3 = 'REL' Point Relais® collection	« 1 », « 2 » or « 3 »
639	3	A	COLMOD	O	Collection mode	'CCC' ou 'REL'
642	4	A	SIGLE	F	Status (M., Mme, Mlle)	
646	28	A	EXADR1	O <sup>(3)</sup>	Shipper address line 1 (Last name First name)	

Position	length	Type	Code	O (Obligatory) /F(Facultative)	Description	Value
674	30	A	EXADR2	F	Shipper address line 2 (other name information)	
704	2	A	Blank			
706	30	A	EXADR3	O <sup>(3)</sup>	Shipper address line 3 (Building or road)	
736	2	A	Blank			
738	30	A	EXADR4	F	Shipper address line 4	
768	2	A	Blank			
770	30	A	EXADR5	F	Shipper address line 5	
800	2	A	Blank			
802	26	A	EXADR6	O <sup>(3)</sup>	Consignee address line 6 (City without zipcode)	
828	2	A	EXCPAY	O <sup>(3)</sup>	Shipper's Country code or Point Relais® country code	'FR', 'BE', 'ES', 'LU'
830	5	A	EXCPOS	O <sup>(3)</sup>	Shipper's zipcode	
835	5	A	EXXCPO	F	Shipper's zipcode extension	
840	20	A	EXNTEL	O <sup>(3)</sup>	Shipper's phone n° in international standard	^\[\+\]{0,1}[0-9-]{8,}\$
860	70	A	EXEMAI	F	Shipper's email	
930	2	A	LNGCOL	O <sup>(5)</sup>	Collection language code	ISO standard: ,FR', NL', ,ES'. Mandatory zone if delivered outside France.
932	9	N	RECOL	O <sup>(6)</sup>	Shipper's reference	Obligatory and equal to '999999999' if COLMOD=CCC
941	1	A	TASSU	F	Insurance code	
942	2	A	LNLIV	O	Delivery language code	FR, NL, ES, EN
944	57	A	Blank			
	1000					

O<sup>(1)</sup> : Obligatory for all delivery modes depending on your notification model (excluding return shipments)

O<sup>(2)</sup> : Obligatory for all delivery modes depending on your notification model (excluding return shipments)

O<sup>(3)</sup> : Obligatory if COLMOD= REL – To leave empty if COLMOD CCC

O<sup>(5)</sup> : Obligatory for international shipments

O<sup>(6)</sup> : Obligatory and equal to « 999999999 » if the field COLMOD is « CCC ». To leave empty for other COLMOD

NA : Not applicable

Zip codes regular expressions :

Country (ISO code)	Regular expression
BE	^[0-9]{4}\$
ES	^[0-9]{5}\$
FR	^[0-9]{5}\$
LU	^[0-9]{4}\$
PT	^[0-9]{3,4}\$
GB	^[ABCDEFGHJKLMNPRSTUVWYZ]{1}[ABCDEFGHJKLMNPRSTUVWXYZ0-9]{1}[0-9]{0,1}[0-9]{0,1}[0-9]{0,1}[0-9]{0,1}[0-9]{0,1}\$
CH	^[0-9]{4}\$
YT	^[0-9]{5}\$
AD	^AD[0-9]{3}\$
DE	^[0-9]{5}\$
IT	^[0-9]{5}\$
AT	^[0-9]{4}\$
NL	^[0-9]{4}\$
IE	^[0-9]{1,2}\$^\s*\$
PL	^[0-9]{2}-[0-9]{2}\$
RE	^[0-9]{5}\$
WF	^[0-9]{5}\$
PM	^[0-9]{5}\$
MF	^[0-9]{5}\$
BL	^[0-9]{5}\$
PF	^[0-9]{5}\$
NC	^[0-9]{5}\$
MQ	^[0-9]{5}\$
GP	^[0-9]{5}\$
GF	^[0-9]{5}\$

Preadvice cancellation (Not applicable)

Position	Length	Type	Code	Description	Value
1	1	A	CODFIC	File type : 'A' Preadvice file	'A'
2	1	A	CODENR	Recording code : '2'Preadvice cancellation request	'2'
3	2	A	MARQUE	Brand code (code given by MR)	
5	8	A	NEXPE	Shipment number to be canceled	
13	10	DT	DATANN	Cancellation request date 'DD.MM.YYYY'	
23	3	A	TYPANN	Reason of cancellation : <ul style="list-style-type: none"> <li>• Invoice error</li> <li>• Lost</li> <li>• End user refund</li> </ul>	RFA EGR ERR
26	974		Blank		
	1000				

## Item information recording

Position	Length	Type	Code	F/O	Description	Value
1	1	A	CODFIC	O	File type : 'A' Preadvice file	'A'
2	1	A	CODENR	O	Recording code : '1' Item recording	'1'
3	1	A	SSCODE	O	Recording subcode : '1' Item recording	'1'
4	2	A	MARQUE	O	BD, FR, ES, (to be confirmed by MR)	'BD'
6	8	A	NEXPE	O	Shipment number	
14	2	N	SEQCAR	O	Item sequence	
16	1	N	CODART	O	'1'	'1'
17	1	A	FILLER	F		
18	5	N	QTART	O	Item quantity	
23	28	A	LIB	O	Item name	
51	7	N	POIDS	O	Item weight in grams	
58	5	N	VOLUME	O	Item volume in dl	
63	3	N	LONG	O	Item length in cm	
66	2	N	NBCOLI	O	Number of parcels for one item	
68	5	N	Filler	F		
73	1	A	Filler	F		
74	1	A	Filler	F		
75	1	A	TOPSE1	F	DEEE collection : 'R' if DEEE	
76	5	N	QTESE1	F	DEEE collection quantity	
81	1	A	TOPSE2	F	Assembly : 'M' if assembly	
82	5	N	QTESE2	F	Assembly time : in 30 min sequence ( <i>'30' minimum for assembly</i> )	
87	1	A	TOPSE3	F	Service 3	
88	5	N	QTESE3	F	Service 3 quantity	
93	1	A	TOPSE4	F	Service 4	
94	5	N	QTESE4	F	Service 4 quantity	
99	1	A	TOPSE5	F	Service 5	
100	5	N	QTESE5	F	Service 5 quantity	
105	1	A	TOPSE6	F	Service 6	
106	5	N	QTESE6	F	Service 6 quantity	
111	1	A	TOPSE7	F	Service 7	
112	5	N	QTESE7	F	Service 7 quantity	
117	1	A	TOPSE8	F	Service 8	
118	5	N	QTESE8	F	Service 8 quantity	
123	378	A	Blank	F		

## Acknowledges receipt

### Description

This important information flow permits to control the shipments information from the Merchants and give them feedback:

- One acknowledges receipt and integration to confirm that the process is correct for each preadvice (ALE files).
- Or some alerts which mention rejects and/or unknown shipments twice a day (12AM and 8PM) (ARE files).

We give them information via files on the ftp account and by email if needed.

For each preadvice file reception, we send an acknowledge receipt (ALE files) according to the description below. All rejected lines are described in detail lines.

Furthermore twice a day (12PM and 8PM) we send back all non solved alerts and all unknown shipments (Preadvice not received or rejected). Then you must correct the corresponding lines and send again the pre-advice file on the FTP.

### File header recording

Name	Length	Type	Description
TYLIG	1	A	'E' = file header
TYENG	3	A	'ACU'= Acknowledge receipt or 'REL' = Remainder
DAENV	8	A	Date of the day AAAAMMJJ
NUFIC	20	A	Unique file number
NUSEQ	5	N	Sequence number of the file (mentioned in the file header of the preadvice file) only for acknowledge receipt
DATRA	10	A	Date of transfer JJ.MM.AAAA (mentioned in the file header of the preadvice file) only for acknowledge receipt
NBLIG	7	N	Quantity of lines used (only for acknowledge receipt)
NBREJ	7	N	Quantity of lines rejected (only for acknowledge receipt)

### File detail recording

Name	Length	Type	Description
TYLIG	1	A	'D' = Détail
TYENG	3	A	'ALE'= Alert ou 'REL' = Remainder
NUEXP	8	N	Shipment number
NUSEQ	5	N	Sequence number of the file (mentioned in the file header of the preadvice file)
DATRA	10	A	Date of transfer JJ.MM.AAAA (mentioned in the file header of the preadvice file)
COD01	3	A	Error code number 1



Name	Length	Type	Description
COD02	3	A	Error code number 2
COD03	3	A	Error code number 3
COD04	3	A	Error code number 4
COD05	3	A	Error code number 5
COD06	3	A	Error code number 6
COD07	3	A	Error code number 7
COD08	3	A	Error code number 8
COD09	3	A	Error code number 9
COD10	3	A	Error code number 10
LICMP	1000	A	Complete line

## Codes list

2 types of codes exist :

- Codes beginning by « R » are reject codes, the preadvice was not integrated.
- Codes beginning by “A” are simply alert codes, the preadvice has been integrated.

Code	Description	Pre-advice field
A01	Phone 1	LVTEL1
A02	Phone 2	LVTEL2
A03	Email control	LVEMAI
A04	Non numerical sale value	VENTE
A05	CurrenDevise	DEVVTE
A07	COD currency	DEVCRT
A12	Wrong sender phone	EXNTEL
A13	Wrong sender email	EXEMAI
A19	Expected date of shipment availability	DATREM
A20	Incorrect delivery agency	TRANS
R04	Incorrect brand code	MARQUE
R05	Control if numerical and <> '00000000'	NEXPE
R06	Shipment number out of range	NEXPE
R07	Quantity of parcels non numerical or not between '01' '99'	NBCOLIS
R10	Delivery agency not found	TRANS
R11	Wrong run number	TOURNE
R12	Service type control 0, 1, 2,3	TYPSE

<b>Code</b>	<b>Description</b>	<b>Pre-advice field</b>
R13	Mode of delivery control	LIVMOD
R15	Address1 (name)	LVADR1
R16	Address3 (street)	LVADR3
R17	Address6 (City)	LVADR6
R18	Delivery Country code	LVCPAY
R19	Delivery zip code	LVCPPOS
R20	Weight of shipment in grams	POIDS
R21	Volume of shipment in dl	VOLU
R22	Length in cm	LONG
R23	Origin	ORIG
R26	Incorrect collection agency	AGPEC
R27	Collection sorting plan not found	TRNCOL
R28	Collection expected run number	TRNCOL
R30	Collection mode	COLMOD
R31	Sender address 1	EXADR1
R32	Sender address 3	EXADR3
R34	Sender address 6	EXADR6
R35	Sender country code	EXCPAY
R36	Zip code control	EXCPOS
R42	Shipment already integrated	NEXPE
R44	Shipment COD value	CRT
R99	Already existing shipment	
ABS	Unknown shipment	

## Notification for pick up

This file informs the departure of a shipment to the MR collection agency/hub. This file is mandatory for the XOH for code "ENV".

### Enregistrement entête de fichier

Position	Longueur	Type	Code	Description
1	1	A	CODFIC	File type 'A' : Shipment preadvice file
2	1	A	CODENR	Recording Code '0' File Header
3	3	A	SOCEMET	Sending Company: Information provided by MONDIAL RELAY
6	3	A	SOCDEST	Receiving Company : 'MR '
9	5	N	SEQFIC	Cumulative file sequencing + 1 per file
14	7	N	NBENR	Number of recordings in the file (with header)
21	10	DT	DTTRAN	Transfer date 'DD.MM.YYYY'
31	5	A	VERSION	File version '04.00'
36	965		Blank	
	1000			

Position	Long.	Type	Code	Description	Valeur
1	1	A	CODFIC	File type 'A' : Shipment preadvice file	A
2	1	A	CODENR	Recording Code: '3' client tracking	3
3	2	A	MARQUE	Brand code (code given by MONDIAL RELAY)	BD
5	8	A	NEXPE	Shipment number	
13	2	N	NBCOLIS	Number of parcel	
15	10	DT	DATRET	Date of shipment sending	
25	3	A	CODEVT	Events codes 'RFL' refused by client 'RTR' return receipt 'ENV' shipment sent to the MR agency/hub	
28	10	DT	DATREM	Date of the « ENV »	JJ.MM.AAAA
38	4	H	HEUREM	Cut off hours for Hub	HHMM
42	4	N	AGCOL	Collection code of Hub	
46	6	fixe	NTRCUK	Fixed value « NTRUCK »	
52	8	A	IDCOLL	Collection Id : Setting send by MR after account creation and linked to a collection address.	
60	4	N	SECCAM	Truck sequence : incrementation of each truck by day.	
64	936		libre		
	1000				

## Tracking feedback data

### Introduction

Daily, Mondial Relay makes available several files which include all information related to shipments tracking : logistics status, accounting information regarding COD and electronic notifications.

A parcel reading is done for each responsibility transfer.

Each parcel has at least 3 readings :

- **Handling** : Carried out at the Hub or at the Agency of collection
- **Delivery run procedure (\*)**:
  - The delivery run is setup at distribution agency.
  - The delivery run triggers the printing of a signature document.
- **Delivery (\*)**:
  - The delivery is recorded at the distribution agency by a barcode reading on the delivery document.

*(\*) : For IT equipped delivery men, information regarding the parcel delivery run is confirmed by the driver and the delivery information is recorded when the parcel is given to the customer.*

Please find the tracing codes in our website : <http://www.mondialrelay.fr/solutionspro/documentation-technique/boites-à-outils/>

Other types of parcel readings are used for:

- **Putting on standby at agency**
- **Setting up appointments**

**N.B** : The file information and tracing are kept 3 months.

Anomalies management in the tracing process :

- **Damages**
- **Lost**
- **Astray**

### File description

#### File header recording

Position	Length	Type	Code	Description
1	1	A	CODFIC	File type : 'B' Tracing information
2	1	A	CODENR	Recording code '0' File Header
3	3	A	SOCEMET	Sending Company : 'MR'
6	3	A	SOCDEST	Receiving Company (to be confirmed by Mondial Relay)
9	5	N	SEQFIC	Cumulative file sequencing + 1 per file
14	7	N	NBENR	Number of recordings in the file (excluding header)
21	10	DT	DTTRAN	Transfer date 'DD.MM.YYYY'
31	5	A	VERSION	File version number '01.00'
36	105		libre	

## Parcel information recording (not applicable)

Position	Length	Type	Code	Description
1	1	A	CODFIC	File type : 'B' Tracing information
2	1	A	CODENR	Recording code '1' Parcel information
3	4	N	PFDP	The MR distribution Agency
7	2	A	PRTYPI	Supplier type : 'DP'
9	6	A	PRCODI	Supplier code who carried out the service (carrier or Point Relais®)
15	2	A	MARQUE	'BD' (to be confirmed by MR)
17	8	A	NEXPE	Shipment number
25	2	N	SEQCOL	Parcel sequence
27	2	N	NBCOL	
29	1	A	DISTR1	Distribution Mode
30	10	DT	DATEVT	Tracing date
40	10	DT	DATSAI	Scan reading date
50	4	N	HMMN	Hour and Minutes of scan reading
54	3	A	SIT	Parcel status
57	3	A	JST	Status justification
60	3	A	LIVMOD	Mode of delivery
63	15	A	REFEXT	Shipment reference
78	35	A	COMM	First 35 characters in case of tracing status comments
113	18	N	NOSAC	Group bag number
131	10	N	TRACTIO	Group truck number

## Shipment logistic information recording

Position	Length	Type	Code	Description
1	1	A	CODFIC	File type : 'B' Tracing information
2	1	A	CODENR	Recording code : '2' Shipment logistic information
3	4	N	PFDP	The MR distribution Agency
7	2	A	PRTYPI	Supplier type : 'DP'
9	6	A	PRCODI	Supplier code who carried out the service (carrier or Point Relais®)
15	2	A	MARQUE	'BD' (to be confirmed by MR)
17	8	A	NEXPE	Shipment number
25	2	N	NBCOLIS	Number of parcels in the shipment
27	1	A	DISTR	Distribution mode
28	3	A	LIVMOD	Mode of delivery : DOM, 24R
31	10	DT	DATEVT	Scan reading date
41	10	DT	DATSAI	Update Tracing date
51	4	N	HHMN	Hour and Minutes of scan reading
55	3	A	SIT	Shipment status (DPC, PMR, PEC, ATR, LIV, REX, ANL, AVA, ....(to be download from our website)
58	3	A	JST	Status justification : CFM, AER, EGT, ... (Cf Annex)
61	2	N	NBCOL	Non applicable
63	15	A	REFEXT	Shipment reference or *New shipment number for no picked up parcels
78	9	A	REFCLI	End user reference
87	35	A	COMM	First 35 characters in case of tracing status comments
122	1	A	TYTRN	Delivery run type : Home delivery : 'D', Point Relais® : 'R' (mentioned in case of 'TRN' tracing status)
123	5	A	NUTRN	Delivery run number or Point Relais® number (mentioned in case of 'TRN' tracing status)
128	6	A	ORIG	Brand identification
134	7		Blank	

\*When a parcel isn't picked up after the maximum storage time in a Point Relais®, it's returned to you with a new label and a new shipment number. To be able to pair this unknown shipment number with the initial outbound shipment number, we send to you the initial shipment number in the REFEXT field of the new inbound shipment.

### Accounting shipping information (for COD shipments) (not applicable)

Position	Length	Type	Code	Description
1	1	A	CODFIC	File type : 'B' Tracing information
2	1	A	CODENR	Recording code : '3' Accounting shipping information
3	4	N	TRANS	Distribution agency (corresponds to MODEXP in the sorting plan)
7	2	A	TYPPRES	Supplier type
9	6	N	PREST	Supplier code who carried out the service (carrier or Point Relais®)
15	2	A	MARQUE	'BD' (to be confirmed by MR)
17	8	A	NEXPE	Shipment number
25	2	N	NBCOLIS	Number of parcels in the shipment
27	10	DT	DATEVN	Tracing date
37	10	DT	DATSAI	Scan reading date
47	4	N	HHMM	Hour and Minutes of scan reading
51	3	A	SIT	Shipment accounting status (RMB or RMP)
54	3	A	MOIPAY	Payment mode
57	7	N	VALENC	Money received in cents at delivery
64	15	A	REFEXT	Shipment reference
79	9	A	REFCLI	End user reference
88	3	A	DEVISE	Currency used
91	7	N	VALDEV	Money received in the currency used in cents
98	43		Blank	